



Career Fair Checklist

APPEARANCE & ATTIRE

- Professional clothing: suit, slacks, blouse/button-up top, close-toed shoes
- No heavy perfumes/colognes, minimum jewelry

PREPARATION

- Professionally formatted resume
- Research companies and schools attending
- Prepare your elevator pitch

DURING THE EVENT

- Wear provided nametag on right-hand side
- Utilize your career staff for questions: we will be around!

INTERESTED IN ON-CAMPUS INTERVIEWS?

- Be prepared to interview: use Big Interview and career advisors
- Show up 10 minutes early to in-person interviews

IS THIS FOR A CLASS? ARE YOU STILL EXPLORING?

- Research companies in your major or careers of interest
- Have questions prepared about the field

AFTER THE EVENT

- Send follow-up/thank you emails to the employers you spoke to
- Connect on LinkedIn

WORK WITH A CAREER ADVISOR TODAY!
gannon.joinhandshake.com

Handshake

On Handshake, you can:

- Upload your resume for feedback
- Schedule with a career advisor
- Utilize the resource library
- Register for upcoming events

